

SAMPLE LETTER TO PARENTS OF STUDENTS AT SCHOOLS IMPLEMENTING ENHANCED BUS DISMISSAL PROCEDURES

Dear Parents/Guardians,

This letter is to inform you about some important changes to our school's bus transportation policy. Your child's safety and wellbeing are extremely important to us, and we want to make sure that if your child rides a yellow school bus s/he is safe at all times.

The following rules now apply to all students who ride a General Education bus route:

- Students in grades in K-2 will only be allowed to exit the bus in the afternoon at their official designated stop
- Bus drivers will be responsible for ensuring that each student gets off the bus at the correct stop
- To enable this, all students will carry a special tag identifying their bus route and assigned stop, and schools and drivers will use a daily Ridership checklist
- All parents must sign the attached waiver acknowledging that they understand that their child will only be allowed to exit the bus at the designated stop, even if an adult is not present.
- It is still recommended that an adult be present to meet students in grades K-2 when they exit the bus.

If you have any questions about these new policies or about your child's transportation in general, please call the school office at xxx-xxxx.

Thank you,